



**BANDARANAIKE CENTRE  
FOR INTERNATIONAL STUDIES**

## VACANCIES

### POST OF SENIOR RESEARCHER

The Bandaranaike Centre for International Studies (BCIS) is a research and education based institution which focuses on International Relations and its sub disciplines.

The BCIS is in the process of expanding its research/academic programs in International Relations and related subjects and therefore, is looking for an experienced, qualified and conscientious researcher willing to contribute to the advancement of the institution.

In this light, applications are now called for the Post of Senior Researcher.

#### Job Profile

- Develop IR related research concepts/ projects.
- Lead the research team and be responsible for timely research project deliverables.
- Carry out assigned research projects and work in coordination with the rest of the team.
- Produce analytical reports on areas related to International Relations and develop BCIS' areas of research interests.
- Carry out qualitative and quantitative data collection and analysis when necessary.
- Coordinate ongoing new initiatives and liaise with stakeholders.
- Supervise and mentor junior researchers.

#### Qualifications and Skills

- A Masters' qualification in International Relations or Political Science (or related Social Sciences) from a recognized local or foreign University. A PhD is also advantageous.
- A minimum of five (5) years of relevant professional work experience.
- Excellent communication, analytical and writing skills in English with proficiency in IT
- Networking skills and links with think-tanks and related stakeholder organizations /development partners in Sri Lanka and abroad.
- Passionate, innovative and enthusiastic team player.
- Age band : Below 30 to 45 years

#### Remuneration

An attractive remuneration package inclusive of other fringe benefits commensurate with the position is on offer to the selected candidate.

#### How to Apply?

Send us your latest curriculum vitae with a covering letter addressed to the Director, BCIS within 14 days of this advertisement to [careers@bmich.com](mailto:careers@bmich.com)



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### RESEARCH OFFICER

The Bandaranaike Centre for International Studies (BCIS) is a research and education based institution which focuses on International Relations and its sub disciplines and is the education arm of the BMICH.

The BCIS in the process of expanding its research/academic programs in International Relations and related subjects and therefore, is looking for an experienced, qualified and conscientious researcher willing to contribute to the advancement of the institution.

Applications are now called for the Post of Research Officer.

#### Job Profile

- Develop IR related research concepts/projects.
- Carry out assigned research projects and work in coordination with the Team Leader.
- Produce analytical reports on areas related to International Relations and develop BCIS' areas of research interests.
- Carry out qualitative and quantitative data collection and analysis when necessary.
- Coordinate ongoing new initiatives and liaise with relevant stakeholders.

#### Qualifications and Skills

- A Masters' qualification in International Relations or Political Science (or in related Social Sciences) from a recognized local or foreign University.
- A minimum of three (3) years of relevant professional work experience.
- Excellent communication, analytical and writing skills in English with proficiency in IT
- Networking skills and links with think-tanks and related stakeholder organizations / development partners in Sri Lanka and abroad.
- Passionate, innovative and enthusiastic team player.
- Age band : below 28 to 45 years

#### Remuneration

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## VACANCIES

### POST OF LIBRARIAN

The Bandaranaike Centre for International Studies (BCIS) is a research and education based institution which focuses on International Relations and its sub disciplines and is the education arm of the BMICH.

The BCIS is looking for an experienced, qualified and conscientious librarian willing to contribute to the advancement of the institution.

In this light, applications are now called for the Post of Librarian.

#### Job Profile

- Overall responsibility of the administration and management of the library resources
- Maintaining in-house databases and electronic resources.
- Supervision of Classification/Cataloging and physical processing of all documents
- Develop library policies and procedures.
- Develop and establish e-library functions at the Library.
- Ensure current and accurate inventory of library materials.
- To facilitate design and content planning for the library's webpage in the BCIS website.
- Assisting Researchers with the literature surveys using databases and the Internet.
- Maintaining procurement and disposal of library materials.

#### Candidate Profile

- A Master's Degree in Library & Information Science obtained after a full time course of study of at least two academic years duration.
- A minimum of five (5) years of relevant professional work experience in a recognized Library
- Excellent communication in English with proficiency in IT
- Networking skills and links with think-tanks and related stakeholder organizations/ development partners in Sri Lanka and abroad.
- Age band : between 30 to 45 years

#### Remuneration

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